



**GENERAL CHIEF AND COUNCIL MEETING  
NOVEMBER 9, 2021**

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Minutes of the Millbrook First Nation (MFN) General Chief and Council (Council) Meeting held at 9:00 a.m. on November 9, 2021, at the Millbrook Community Hall, 72 Church Road, Millbrook, Nova Scotia, and via videoconference.

**CHIEF AND COUNCIL**

**PRESENT:**

Chief Robert Gloade	Councillor Barry Martin (arrived at 9:40 a.m.)
Councillor Colin Bernard	Councillor Lisa Marshall
Councillor Natasha Bernard	Councillor Stephen Marshall
Councillor Alex Cope	Councillor James Stevens
Councillor Carley Gloade	Councillor Leana Kennedy
Councillor Peter Gloade	Councillor Gordon Johnson
Councillor Ward Markie	

**STAFF:**

Claire Marshall, Executive Director	Shelly Martin, In-House Legal Counsel
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**RECORDING SECRETARY:**

Jessica Haji Mohamad, Administrative Assistant

**GUESTS:**

Veronica Bila, MNP (Item 2.3)  
Sergeant William Collier, RCMP (Item 2.1)  
Corporal Natasha Jamieson, RCMP (Item 2.1)  
Joanne McRae, MNP (Item 3.2)  
Greg Mosher, Finance (Item 2.3)  
Reena Patel, MNP (Item 2.3)

**1. PRELIMINARY MATTERS**

**1.1. Call to Order**

Chief Robert Gloade called the meeting to order at 9:30 a.m.

**1.2. Adoption of the Agenda**

*Related Information: Agenda for the November 9, 2021 General Chief and Council meeting.*

**It was MOVED (Councillor James Stevens) and SECONDED (Councillor Peter Gloade)**

The agenda for the November 9, 2021, Millbrook First Nation General Chief and Council meeting was approved with the following amendments:

- Refer Item 3.6 – Fisheries Update to the November 16, 2021 Economic Development and Consultation meeting
- Delete Item 3.4 – Community Member’s CP.

**CARRIED**

(Absent: Councillor Barry Martin)

**1.3. Adoption of Previous Minutes**

*Related Information:*

- *Draft Minutes of the June 8, 2020 MFN Regular Chief and Council Meeting*
- *Draft Minutes of the June 9, 2020 MFN Regular Chief and Council Meeting*
- *Draft Minutes of the October 12, 2021 MFN Regular Chief and Council Meeting.*

**It was MOVED (Councillor Ward Markie) and SECONDED (Councillor Peter Gloade)**

That the Millbrook First Nation Chief and Council approves the minutes of the June 8, 2020 General Chief and Council meeting, as presented.

**CARRIED**

(Absent: Councillor Barry Martin)

**It was MOVED (Councillor Carley Gloade) and SECONDED (Councillor Leana Kennedy)**

That the Millbrook First Nation Chief and Council approves the minutes of the October 12, 2021 General Chief and Council meeting, as presented.

**CARRIED**

(Absent: Councillor Barry Martin)

**Member Arrived**

Councillor Barry Martin joined the meeting at 9:40 a.m.

**1.4. Business Arising from Previous Minutes**

Discussion ensued on:

- Request to replace employee names with position titles in the June 9, 2020 General Chief and Council minutes
- Community hall:
  - Confirmation that the ramp to the community hall has been inspected and meets health and safety requirements
  - Concern regarding individuals attempting to access the community hall trash bins when the gates are closed.

**2. DELEGATIONS**

**2.1. RCMP Update**

Corporal Natasha Jamieson and Sergeant William Collier joined the meeting.

- As reported previously, Sgt. William (Bill) Collier has started his role as the Millbrook Detachment Commander and is adjusting very well. Another member has returned as well, and Cpl. Jamieson is back in uniform.
- Road safety and school bus – they’ve been patrolling. Still using Bible Hill and Colchester County as back up.
- RCMP continue to conduct bus patrols within the community. This past month at one bus stop, members handed out stickers to children who were very excited to see and interact with Police. The children are becoming familiar with the staff
- On October 13th, Sgt. Collier and Cpl. Jamieson participated in the Community Safety & Task Force Meeting. Information on reporting was provided to Millbrook Communications to include in the information package that will be made available to community members.
- RCMP members participated in an event at the Millbrook Early Education Centre and attended the Millbrook Youth Halloween.

The meeting adjourned to an in-camera session to receive a further update from the RCMP, following which the meeting reconvened.

Corporal Jamieson and Sergeant Collier departed the meeting.

## **2.2. Community Member CP Request**

*Related Information: Presentation titled “CP update”.*

A community member joined the meeting.

It was noted that the delegation had been deferred to a future meeting to allow the Band Solicitor to collect information regarding the CP request.

The community member departed the meeting.

## **2.3. Finance Policy and Procedures Manual**

Finance Department staff and Veronica Bila and Reena Patel, MNP, joined the meeting.

The MNP representatives led the review of a presentation regarding the Finance Policy and Procedures Manual (Manual) and highlighted:

- The Manual includes policies and procedures for MFN administration and unincorporated entities:
  - Administration
  - Housing Projects
  - Tobacco
  - Rental Authority
  - Gaming Commission
  - Fisheries
  - Treaty Enterprise
  - Trust Funds
- The policies and procedures align with MFN’s Financial Administration Law and reflect the

- new Sage Intacct financial system that is being implemented
- Feedback from MFN Administration will be incorporated in a revised Manual.

Finance Department staff and Mses. Bila and Patel departed the meeting.

## **2.4. Housing Policy Update**

The Housing Director and Housing Project Officer joined the meeting.

Council received updates regarding:

- Band members' housing requests
- Construction of new housing
- Safety concerns.

Discussion ensued on:

- Whether the Catholic church in Sheet Harbour could be purchased for use as a community hall
- Suggestion to reinstate Section 10 Housing (Insured Loans for On-Reserve First Nation Housing)
- Suggestion that childless couples be provided with smaller unit houses until a larger house is required
- Suggestion that Band members be required to disclose the proposed use in their application for a lot
- Whether subsidized houses are covered under the Band's insurance policy.

The Housing Director and Housing Project Officer departed the meeting.

## **3. POLICY DISCUSSION/DECISIONS**

### **3.1. Confirmation of Holiday Closures (dates)**

It was noted that attendees at all community and staff holiday parties will be required to show proof of vaccination.

### **3.2. 2020 Consolidated Audited Financial Statements**

Joanne McRae, MNP, joined the meeting.

Ms. McRae led the review of the draft consolidated financial statements for MFN and entities controlled by MFN for the year ended March 31, 2020 and highlighted:

- Issuance of an unmodified audit opinion
- Adjustments:
  - The value of the Zenabis investment was reduced to reflect the cost, in accordance with current accounting standards
  - Decrease in accounts receivable of \$399,761
  - Removal of deferred development costs of \$286,175 as they did not meet the recognition criteria
- 2019 net income of \$6,041,813, following the adjustments
- Comparison of the Statement of Financial Position for the years ending March 31, 2019 and March 31, 2020

- Comparison of Consolidated Statement of Operations to the 2020 budget and the prior year:
  - 2020 net deficit of \$5,117,000
- Schedules to the financial statements.

Discussion ensued on the timing for publication of the salaries of the 10 highest paid employees.

**It was MOVED (Councillor James Stevens) and SECONDED (Councillor Colin Bernard)**  
 That the Millbrook First Nation Chief and Council accepts the draft 2020 audited financial statements.

**CARRIED**

Ms. McRae departed the meeting.

### 3.3. Request for Funding for the Snowboarding/Ski Program

**It was MOVED (Councillor Gordon Johnson) and SECONDED (Councillor Alex Cope)**  
 That the Millbrook First Nation Chief and Council approves the request for funding of \$17,000 to \$20,000 for the Snowboarding/Ski Program.

**CARRIED**

### 3.4. CP Request

A community member joined the meeting.

**Action Item (01):** *The Executive Director to provide the community member with information on the steps to acquire a CP.*

The community member departed the meeting.

## 4. COMMUNITY LETTERS/REQUESTS

### 4.1. Community Letters

Council considered letters from community members requesting:

- Wood
- Funding to provide thank you gifts to hospital staff
- Lease renewal.

**Action Item (02):** *The Band Solicitor to confirm the status of the hospital memorial project.*

**It was MOVED (Councillor Natasha Bernard) and SECONDED (Councillor Lisa Marshall)**  
 That the Millbrook First Nation Chief and Council approves funding of \$900.00 to a community member for gifts in relation to the Indigenous garden at the hospital, subject to confirmation of the status of the project by the hospital.

**CARRIED**

### 4.2. Community Requests

Councillor Lisa Marshall reviewed community requests for:

- Support for Stage 4 cancer patients

- Installation of heat pumps in homes.

Discussion ensued on:

- Whether there is a funding initiative from Confederacy of Mainland Mi'kmaq (CMM) for heat pumps
- Heat pumps have been funded through MFN's own source revenues
- Qualification for funding for heat pumps for off-reserve members is based on household income.

**Action Item (03):** *The Executive Director to contact the Health Director to obtain information on current supports available for Stage 4 cancer patients and determine external agencies that could provide support.*

## **5. REPORTS**

### **5.1. Employment Officer's Report**

Discussion ensued on:

- Concern that funding is denied despite receipt of \$132,000 in new funds from Mi'kmaq Employment Training Secretariat (METS)
- Future resourcing for the Native Employment Officer
- The need to clarify the distinction between employment and training programs and how each program works.

### **5.2. Security**

Discussion ensued on:

- Previous Council direction to increase the security presence in the community
- Whether the cemetery could be added to the security team's duty.

**Action item (04):** *The Executive Director to review duties and relay Council's concerns and feedback to the security team.*

### **5.3. Tobacco Sore**

Discussion ensued on the annual quota and maintenance of revenue.

**Action item (05):** *The Executive Director to invite the tobacco store manager to attend the next Economic Development and Project Consultation meeting and provide monthly income statements.*

### **5.4. Health Centre**

Discussion ensued on the need for additional resources to address the substance abuse issues in the community.

### **5.5. Maintenance**

**Consensus Decision:** The MFN agrees to place benches by the fire pit and a plaque naming the area as "Elder's Square".

**5.6. Treaty Enterprise**

Discussion ensued on concerns regarding the insufficient human resource capacity and the need for succession planning within the Treaty Enterprise.

**6. LEGAL UPDATE**

The meeting adjourned to an in-camera session.

**It was MOVED (Councillor Gordon Johnson) and SECONDED (Councillor James Stevens)**

That the Millbrook First Nation (MFN) Chief and Council accepts Burchell's Law Firm as MFN's preferred law firm.

**CARRIED**

**7. CONCLUSION**

**It was MOVED (Councillor Barry Martin)**

That the November 9, 2021 Millbrook First Nation Chief and Council General Meeting be adjourned.

**CARRIED UNANIMOUSLY**

*Time: Approximately 6:00 p.m.*

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**LIST OF MOTIONS ITEMS FROM NOVEMBER 9, 2021 GENERAL CHIEF AND COUNCIL MEETING**

<b>MOTION ITEMS</b>	<b>MOVED AND SECONDED</b>
<p><b><u>Motion Item (01): It was MOVED (Councillor James Stevens) and SECONDED (Councillor Peter Gloade)</u></b></p> <p>The agenda for the November 9, 2021, Millbrook First Nation General Chief and Council meeting was approved with the following amendments:</p> <ul style="list-style-type: none"> <li>• Refer Item 3.6 – Fisheries Update to the November 16, 2021 Economic Development and Consultation meeting</li> <li>• Delete Item 3.4 – Community Member’s CP.</li> </ul>	CARRIED
<p><b><u>Motion Item (02): It was MOVED (Councillor Ward Markie) and SECONDED (Councillor Peter Gloade)</u></b></p> <p>That the Millbrook First Nation Chief and Council approves the minutes of the June 8, 2020 General Chief and Council meeting, as presented.</p>	All IN FAVOUR/ CARRIED
<p><b><u>Motion Item (03): It was MOVED (Councillor Carley Gloade) and SECONDED (Councillor Leana Kennedy)</u></b></p> <p>That the Millbrook First Nation Chief and Council approves the minutes of the October 12, 2021 General Chief and Council meeting, as presented.</p>	ALL IN FAVOUR/ CARRIED
<p><b><u>Motion Item (04): It was MOVED (Councillor James Stevens) and SECONDED (Councillor Colin Bernard)</u></b></p> <p>That the Millbrook First Nation Chief and Council accepts the draft 2020 audited financial statements.</p>	ALL IN FAVOUR/CARRIED
<p><b><u>Motion Item (05): It was MOVED (Councillor Gordon Johnson) and SECONDED (Councillor Alex Cope)</u></b></p> <p>That the Millbrook First Nation Chief and Council approves the request for funding of \$17,000 to \$20,000 for the Snowboarding/Ski Program.</p>	ALL IN FAVOUR/CARRIED
<p><b><u>Motion (06): It was MOVED (Councillor Natasha Bernard) and SECONDED (Councillor Lisa Marshall)</u></b></p> <p>That the Millbrook First Nation Chief and Council approves funding of \$900.00 to a community member for gifts in relation to the Indigenous garden at the hospital, subject to confirmation of the status of the project by the hospital.</p>	ALL IN FAVOUR/CARRIED
<p><b>Consensus Decision:</b> The MFN agrees to place benches by the fire pit and a plaque naming the area as “Elder’s Square”.</p>	ALL IN FAVOUR
<p><b><u>Motion (07): It was MOVED (Councillor Gordon Johnson) and SECONDED (Councillor James Stevens)</u></b></p> <p>That the Millbrook First Nation (MFN) Chief and Council accepts Burchell’s Law Firm as MFN’s preferred law firm.</p>	ALL IN FAVOUR/CARRIED