

Food Truck Vendor Permit Application

Registered Business Name: _____

Business Registration Number: _____

Owner(s) Name: _____

Home Address: _____

Telephone: _____

Business Description: _____

Choose one:

- **Seasonal Fee** (May 15th to October 15th) \$500.00
- **Daily Fee** (May 15th to October 15th) \$50.00

MILLBROOK FIRST NATION
Food Truck Vendor Policy

1. Prior to operating their business within the Millbrook First Nation, all food vendors must apply for and receive approval from the Director of Commercial Operations This applies to daily and seasonal food truck vending operations.
2. Businesses planning special events for marketing purposes can apply for special permits to allow Food Truck Vendors to operate during such events. Under this circumstance the food truck operator will not have to submit a separate application for a permit under this policy.
3. A food truck vendor who vends in the Millbrook First Nation without having obtained a permit will be required to remove their food truck immediately until such time as they obtain a valid Millbrook First Nation Vendor permit.
4. All food vendors must have the appropriate permits as outlined by the Province of Nova Scotia and provide copies of the same with their permit application.
5. Signage may be placed within 50' (fifty feet) of the food truck during operations and must not be placed on any sidewalks and must not impede any other signage in the Millbrook First Nation.
6. All food vendors must pass a fire inspection conducted by the Town of Truro Fire Service and provide proof of compliance with their application.
7. The owner and/or at least one person per work shift must be Food Hygiene Certified.
8. Permits
 - a) Permits become effective on May 15th and expire on October 15th of the Calendar year in which they are issued. Food Vendors may not sell products on or before this date, however they will be permitted one week prior and one week after the season for set up and removal of their establishments.
 - b) A permit granted under this policy can be revoked for failure to abide by this policy.
 - c) Any Person who has been refused a permit, or whose permit has been revoked shall receive notification in writing stating the reasons for the refusal or revocation and may appeal the refusal or revocation to the Chief and Council
 - d) Appeals must be received in writing within seven (7) calendar days of refusal or revocation of the permit application.
 - e) All food trucks must be equipped with the appropriate rated fire extinguisher as identified by the fire inspector.

9. Food Truck Vendors Shall:
 - a) Not Leave their food truck unattended.
 - b) Not Vend on any street or sidewalk.
 - c) Not Vend within 300' (Three hundred feet) of a residential area.
 - d) Provide appropriate receptacles for litter and waste.
 - e) Not Leave any location without cleaning and removing all waste from the site of their operations.
 - f) Not Sell any products that are not approved under their permit.

10. A person who does not follow this policy after receiving a permit shall forfeit said permit and will not be eligible to apply for a food vendors permit for a period of two (2) Calendar years from the time of revocation of their permit.

11. Authorized Areas
 - a) Johnson Plaza, 12 Stanley Johnson Street, Millbrook, NS
 - b) Legends overflow parking lot, 10 Legends Ave, Millbrook Power Centre, NS
 - c) #2 Ballfield, 885 Willow Street, Millbrook, NS
 - d) Sheet Harbour Wharf, 64 Church Point Road Sheet Harbour, NS
 - e) Cole Harbour, 589 Caldwell Road, Cole Harbour, NS
 - f) Special Events at Local Businesses approved upon request.

Questions regarding requirements for the operation of a food truck can be found here:

<https://novascotia.ca/regulatoryopportunity/documents/mobile-food-starter-guide.pdf>